



**STATE OF MAINE**  
**Department of Environmental Protection**  
**Underground Oil Storage Facility**  
**Weekly Facility Walk-Through Inspection Checklist**



USE OF THIS CHECKLIST IS SUGGESTED BUT NOT MANDATORY

<b>Date Of Inspection:</b>				
<b>Release Detection System:</b> Inspect for proper operation. Is the Electronic system working properly? Is daily inventory being maintained and properly reconciled monthly? Is the Manual Groundwater or Tank Interstitial Space Log being maintained?				
<b>Spill Buckets:</b> Are spill buckets clean and empty?				
<b>Electronic Overfill Alarm:</b> Inspect for proper operation. Can a delivery person hear or see the alarm when it alarms?				
<b>Dispenser Area:</b> Check dispensers, dispenser islands, and surrounding areas. Clean areas as needed. Are these areas free of evidence of spills and discharges?				
<b>Fill And Monitoring Ports:</b> Inspect all fill ports, monitoring ports and vapor recovery ports. Are covers and caps tightly sealed with no damage?				
<b>Spill And Overfill Response Supplies:</b> Inventory the emergency spill response supplies. If the supplies are low, restock the supplies. Are supplies adequate?				
<b>Dispenser Hoses, Nozzles, and Breakaways:</b> Are the fittings tight, functioning properly and not leaking?				
<b>Dispenser And Dispenser Sumps:</b> If any water or product is present, have it removed and disposed of properly. Remove any debris from the sump. Did you open each dispenser and inspect all piping, fittings, and couplings to verify there are no signs of leakage?				
<b>Spill Log:</b> Is the spill log properly maintained?				

You should be able to answer "yes" to each question. Your initials in each box below the date of the inspection indicate the device/system was inspected and operating properly and compliant with the requirements on that date.

**This checklist provides guidance for certified A/B operators to perform weekly inspections at underground tank facilities. This checklist, when properly completed, will be accepted by the Maine Department of Environmental Protection as demonstrating compliance with the weekly inspection requirement of 06-096 CMR, Chapter 693, Operator Training for Underground Oil and Hazardous Substance Storage Facilities.**